



FACULTY OF | UNIVERSITY OF
MEDICINE | CALGARY

General Pediatrics Residency Training Program Assistant Program Director (APD)-Academic Support

The Department of Pediatrics is accepting applications for Assistant Program Director, Academic Support, commencing July 1, 2022. Under the leadership of the Program Director, the APDs play a key role in the overall conduct, organization, and accountability of the residency programs. The individual holding this position is accountable to the Program Director, General Pediatrics at the University of Calgary, Cumming School of Medicine.

The overall mandate of the Assistant Program Director- Academic Support is to support and liaise with the Program Director and other Pediatric PGME leaders to ensure quality residency education and uphold the standards of the relevant accrediting college and regulatory bodies (e.g. College of Physicians and Surgeons of Alberta [CPSA]). Innovation in the delivery and administration of residency education is encouraged in the University of Calgary, Cumming School of Medicine.

The Assistant Program Director- Academic Support will work together with the Program Director, other Pediatric PGME leaders (APD Clinical Curriculum, APD Academic Curriculum and Chief Residents), administrators and members of the Residency Training Committee to achieve the goals and objectives of the program.

QUALIFICATIONS

- Member of the University of Calgary, Cumming School of Medicine with certification in the relevant discipline from the Royal College of Physicians and Surgeons of Canada [RCPSC];
- Proven track record of excellence in postgraduate medical education (teaching, educational innovations or research);
- Working knowledge of the U of C Calgary Pediatrics residency training program;
- Residency advocacy skills and interests;
- Working knowledge of the principles of adult learning and postgraduate medical education; advanced training in Medical Education is highly valued;
- Strong communication, organizational, interpersonal and teamwork skills;
- Approachability;
- Leadership ability;
- Ability to work independently and problem solve;
- Experience in educational administration, and/or prior or current membership on the Residency Training Committee would be considered an asset

The APD Academic Support is responsible for providing individual support to trainees in the Pediatric Residency Program. The APD Academic Curriculum is a 0.2 FTE role with start date for this position of July 1, 2022.

DUTIES

Specific duties of the **Assistant Program Director Academic Support**, assisted by the Program Director, Residency training committee and Program Administrators include:

- Design focused learning support plans, remediation and probation programs with the support of PGME learning support specialist
- Develop and initiate learning support plans, act as remediation and probation supervisor, and provide ongoing advise and monitoring for trainees in ACADEMIC need
- Member, Competence Committee
- Undertake Workplace-based assessments/EPA documentation if required
- Member of Residency Training Committee
- Participation in ongoing Peds PGME Leadership team (PD, APD Clinical Curriculum, APD Academic Support, Chief residents, Program Administrators) meetings

RENUMERATION

This role will be allocated 0.2 FTE for those on AMHSP. For those on FFS remuneration will be in line with the usual PGME program leadership stipends. Start date is **July 1, 2022**.

APPLICATION

Interested applicants should submit a letter of interest along with up to date CV to Dr. Leanna McKenzie, Deputy Department Head Education via email leanna.mckenzie@ahs.ca, no later than **June 3, 2022**.

Questions about this posting may be directed to leanna.mckenzie@ahs.ca or amonpreet.sandhu@ahs.ca